

TIPS ON RESEARCHING A SCHOOL SYSTEM

As you prepare to interview with school systems in which you have an interest, and ultimately consider job offers, you will certainly want to do some research and gather a variety of information about the school system and community. There are three techniques which should enable you to acquire information that other candidates may not take the time to obtain.

- One technique is to request from the school system a profile, newsletter, and/or student-published school newspaper. By reviewing these items, you can get a sense of current school system news and, consequently, make yourself stand out from other candidates by asking intelligent questions during the interview. You will also be able to demonstrate your knowledge and interest in the school system and community.
- Another technique is to contact the Chamber of Commerce in the city in which the school system is located. They may be able to provide information on enrollment trends, recent school levy results, school board elections, and other general community news affecting the school system. You may also want to contact the local newspaper(s) and request back issues which contain noteworthy items concerning the local school system.
- The third technique is to visit our Web site www.stthomas.edu/careerdevelopment/education and then select "Resources for Education." There are several sources to assist you with your school district research as well as links to job listings and certification information. At a minimum, we strongly recommend that you carefully review the Web sites of the school districts with which you will be interviewing.

**University of St. Thomas
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